

CPMEF Minutes 10/17/2013

In Attendance: Steve Mastro; Happi Hansen; Kathy Skiera
Mitchell has a work meeting, Jeff had a conflict, no contact from Joanne.

Upcoming Board Elections

Steve has been considering individuals to join the board, including Debbie Smith and Jeff Kramer. Naomi Hinds (Texas) has expressed interest, and Steve is going to ask Reva to consider returning – 3 board seats and 2 alternates – could consider larger group during the transition.

We need to replace Joanne, Mitchell and Kathy, so need 3 new Board Members – need to look for someone interested in becoming the Treasurer and get bank account transferred before end of fiscal year. Since the Board Elections will be affected by the approval of new by-laws, we moved to a discussion of those issues together.

By-laws; Board Seats; Treasurer/Bank Account

To get things moving on the By-laws revisions, Steve will accept all track changes and send the results to everyone to review and submit any additional feedback.

The current changes include the following:

- CPMEF Board will not have affiliation with other organizations
- There will be 5 Board members –any CPM could be elected to be board member
- After the transition year, we could use the officers of CPM Section; executive officers of consortium; presidents or heads of any CPM organization (at least 60% membership are CPM's) to make selections.
- CPMEF will maintain relationships with Academy and Consortium and contact all prior societies and invite them to continue the relationship.
- Disbanded organizations would not have any affiliation, but individual CPM's would still be eligible to participate.
- Since there will be CPM organizations not affiliated with ASPA, we will maintain connection with the Consortium – Sherry and Peggy from consortium willing to work with us as long as mutually beneficial.

Approval of by-laws will require filling 3 board positions Kathy will think about her willingness and interest in continuing as a board member.

Critical New/Ongoing Business:

- Transfer Bank Account 4 “pots” of foundation \$\$\$ Administrative expenses; Wilkinson, continuing education and program students.
- Currently have \$1400, determine how to allocate those funds to “pots” of money. Suggested allocation:
 - Administrative/undesignated \$700
 - Wilkinson Scholarship \$400
 - SPM Continue Education \$300
 - CPM Programs & Students \$0

- Web site hosting agreement due in the Spring, and funds will need to be allocated for that.

Licensing agreement has been signed and returned to Consortium. We won't worry about reporting until someone asks for it.

Assignments and Next Meeting

Steve will accept track changes and distribute for additional feedback with a due date early enough to call for an e-mail vote to accept by-laws prior to November 7th meeting.

All will consider potential individuals to fill open board positions;

Selecting a Treasurer and funding issues remain the goals between now and November 7th so that we can vote on Board members at that time. We will use the email conversations in the next 2 weeks to determine whether or not we need another teleconference. Steve will be travelling for 2 weeks in November, and would like to get this business wrapped up before that time.