

# CERTIFIED PUBLIC MANAGER® EDUCATION FOUNDATION

Board of Directors Meeting

April 25, 2012

The meeting was called to order at 6:00 PM CDT. Attending the meeting were Sharon Kelley, Reva Tisdale, Joanne Robertson, Stephen Mastro and Jeff Kramer. Absent was Keith Heaton.

A motion was made by Sharon and seconded by Joanne to approve minutes for March 21, 2012. The motion passed unanimously.

AACPM Update – No report.

Treasurer's Report – There was no receipts or expenditures to report.

Website – No report.

2012 Plans/Projects –

## 1. Communication –

- a. Send communication to all Society Presidents – Sharon to draft a communication that will include the “ad” published quarterly in the CPM Connection (Jeff to send ad to Sharon). The communication will also include information about how we can help societies and what they can do for the foundation i.e. it's a two-way street.
- b. Submit an article for the CPM Connection's summer edition – Joanne will draft an article similar to the communication to the Society Presidents.
- c. Develop a presentation for stakeholders to be ready for conference – the board approved the power point presentation that Reva submitted.

## 2. Funding –

- a. Solicit donations from Marriott (the conference is being held at one of their hotels) for a 2-3 night voucher, possibly an airline voucher also, to raffle or auction at the AACPM conference. (Joanne to follow up)
- b. For every \$10 or more donations, the donor's name will go into a drawing for a free registration fee to the 2013 AACPM conference in Boise Idaho. A request for the donation was sent to the Idaho Society of Certified Public Managers® on April 2th. They will discuss at their May board meeting. Steve Mastro will draft a scholarship to be given to the drawing winner.
- c. Host a reception during the conference (possibly Monday evening in the president's suite) for Q&A and feedback to the foundation board for about an hour – an open house social type gathering. *Keith to follow up. This may need to be added to the conference agenda if it is going to happen.*

3. Documentation of our ongoing processes – Sharon will add the “In-Kind” SOPs and the CPMEF Grant Application to the website.

Other Items – Steve requested that the call in numbers be added to the agenda for convenience. He also requested that the next meeting date and time be on both the agenda and in the minutes. Sharon will send a two day reminder and will try to get the draft agenda to the board two days in advance of the meeting.

The next meeting will be held on Wednesday June 6, 2012, at 4:00 PT; 5:00 MT; 6:00 CT; 7:00 ET.

The meeting concluded at approximately 6:35 PM CDT.