

CERTIFIED PUBLIC MANAGER® EDUCATION FOUNDATION

Board of Directors Meeting

January 3, 2012

The meeting was called to order at 6:05 PM CDT. Attending the meeting were Jeff Kramer, Sharon Kelley, Joanne Robertson, Reva Tisdale, Keith Heaton and Stephen Mastro. We welcomed Keith to the board.

A motion was made by Steve Mastro to approve minutes for December 13, 2011. The motion passed unanimously.

Action Item for all Board Members – Please sign the Annual Conflict of Interest Statement and mail them to Joanne Robertson. Joanne will email the board her address for those who may not have it. Please try to get this done before the next meeting.

Board of Directors election – Reva moved and Joanne seconded nominating the following: Sharon Kelley, president; Steve Mastro, vice-president; Joanne Robertson, treasurer; and Reva Tisdale, secretary. The motion passed unanimously. Sharon Kelley nominated Jeff Kramer as an alternate non-voting member of the board. Jeff accepted the nomination and the Board voted to confirm him as an alternate board member under the bylaws.

Status Report –

AACPM – Keith reported that the ASPA negotiations were moving forward. Jeff Kramer responded to Sharon Kelley's question regarding how the foundation fit into the ASPA negotiations that the foundation was not included in the negotiations as it is a separate entity.

Treasurer's Report – The spreadsheets were sent to all board members and is current. There is \$345.70 in the pay pal account and \$490.85 in the general account.

Letterhead, etc. – Sharon asked that Keith and Steve provide their contact information so that documents could be updated.

Website – the website will be updated on an ongoing basis and included in the development plan for 2012.

Projects – Sharon acknowledged the board's response to our colleagues with questions regarding the foundation after the Constant Contact message reaching out to Academy members at the end of 2011. At this point we had a discussion about what we need to do in the coming year and what things we can improve which led to discussing our development plan for 2012.

1. Communication
 - a. Website
 - b. Develop a presentation for stakeholders
2. Funding
 - a. In-kind speaker donations or sponsors
 - b. Outreach – fundraising/soliciting funds
3. Grants/scholarships
 - a. Travel – Steve has a draft SOP proposing grants in this area with criteria, etc. that he will send to the board.
 - b. AACPM conference
 - c. Society events
4. Documentation of our ongoing processes

The next meeting will be held on Wednesday February 1, 2012, at 5:00 PT; 7:00 CT; 8:00 ET.

The meeting concluded at approximately 7:00 PM CDT.